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## The Required Documents for Opening Branch of Foreign Companies

### Submit a request for opening a branch of company to a Registrar of companies

For the purpose of registering a branch of Foreign companies needs the documents below.

- 1 - All papers and documents recorded by the company in the mother country must be translated into Arabic or English.
- 2 - the drafting of minutes of the meeting of the company in the mother country the company's decision to open the company's branch in Iraq and determine the authorized manager of the branch in Kurdistan and to identify the legal adviser of the branch of the company and the authority responsible for the registration of the company's branch and appoint an accountant for the company's branch .
- 3 - Send the message (we are (company's name) have all the financial and legal responsibilities of the branch of our branch company in the Iraqi Kurdistan Region and appoint Mr. (person's name) as an authorized manager of the branch company and define his powers and Mr. (person), a legal agent for the branch company and Mr. (person's name) employee to charge registration of branch company's work.). Note / if the legal agent is the same person as charging the work of the registration branch company then should be mention just his name for both works. Be certified by the Iraqi embassy in the country of origin.
- 4 - must be ratified by all documents in the Iraqi Embassy in the mother country
- 5 - If the Branch Manager of the company's Nationality Foreign need to stay in Kurdistan, and obtains the residence to the circle stays in Arbil City. The Iraqis do not need .
- 6 - Managing Director authorizes the attorney in order to register a branch of the company.
- 7 - You must open a branch office of the company in Kurdistan and obtain a lease the company's headquarters.
- 8 - must provide the Department of registration of companies, supported the Bar Association.
- 9 - must provide the registrar of companies, supported the Association of Accountants.
- 10 - all mentioned documents submitted to the registrar of companies by the lawyer who is on a record company.



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